



# BARKING ABBEY SCHOOL

## LEARNING COACH

### RECRUITMENT PACK



WE ARE AN **OUTSTANDING** SCHOOL



**BELONG**  
BARKING

**ASPIRE**  
ABBAY

**SUCCEED**  
SCHOOL

[www.barkingabbeyschool.co.uk](http://www.barkingabbeyschool.co.uk)



GIVE

AND

EXPECT

THE

BEST





# Contents

Headteacher's Welcome.....	4
The Recruitment Process.....	5
Advertisement.....	6
Job Description.....	8
Person Specification.....	10
Our Ethos and Values.....	11



# Headteacher's Welcome

Welcome to Barking Abbey school and thank you for expressing an interest in applying for the position of Learning Coach.

For me there are three simple things that I want us to achieve at Barking Abbey school.

First, our motto 'Give and Expect the best' leads us to want to be the best in everything we do. We have some of the best results in the area, we have pupils at the best universities, we have the most pupils on apprenticeships in the entire country, we have basketball players in the best leagues and so much more. We have all of this because we push our pupils and each other to excel. All of us try to be our best every day.

Second, I firmly believe that if you can't see it you can't be it. We want to give our pupils the chance to see successful people of every religion, colour and background whilst they are at school. Whatever their dreams we want to support them and provide the networks and contacts to help them to achieve.

Finally, we want our pupils to have a voice in the world. To be confident enough to express their views and also to have the knowledge to be able to make an effective contribution. The more you know the more powerful you can be in the world.

Sir Tim Brighouse said "If a teacher makes the weather the school creates the climate." and I firmly believe this. It is our role as a leadership team to create the best possible learning environment for our teachers to teach in. In return we expect the best possible teaching from them and our results show this over time. We have created systems and structures that support high quality learning, whilst minimising workload and maximising impact.

If you share our ethos and values and absolutely believe in the potential of all young people then we can offer you the chance to make a difference and change our community for the better, and look forward to receiving your application form and welcoming you to our school.



Tony Roe  
Headteacher

# The Recruitment Process

We are proud of our school, the staff and students and in normal times we would warmly welcome prospective applicants to visit us prior to application to learn more about the role and view the School in action.

All interested applicants must complete the online application form on the TES website.

The interview process will be organised to provide a range of assessment tasks and opportunities for candidates to find out more about the school and demonstrate their ability to fulfil the role.

## Key Dates

<b>Closing Date for Applications</b>	Wednesday 11th December 2024
<b>Interviews</b>	Wednesday 18th December 2024

Please note all dates are subject to change.

We warmly welcome visits to the school. To arrange this please email: [jobs@barkingabbeysschool.co.uk](mailto:jobs@barkingabbeysschool.co.uk)





# Advertisement

## Learning Coach

**Commencing:** As soon as possible

**Salary Scale:** Scale 5

An exciting opportunity has arisen at Barking Abbey School. We are looking for a Learning Coach to join our established and successful team to support the learning and well-being of a range of pupils across the school and in either of our Additional Resourced Provisions (ARP). This includes providing 1:1 support and small group work to pupils both within and outside of lessons.

We are looking for someone who is:

- Passionate about high quality outcomes for young people
- Fully committed to meeting the needs of pupils with SEND
- An aspirational adult who can inspire learning in everyone
- Positive in their attitude and willing to make a significant contribution to raising standards across the school
- Will share our 'no-one left behind' ideology
- Keen to make learning experiences exciting, memorable, and relevant
- The capacity to offer flexibility with new situations as they arise

Whether you have experience or are new to the role, it is essential that you are self-driven, motivated and have a passion for working with young people with SEND.

This role would also be ideal for someone who is looking to gain school experience prior to undertaking initial teacher training.

Barking Abbey is an Ofsted Outstanding heavily over-subscribed dual campus secondary school in the London Borough of Barking and Dagenham, with a well-deserved reputation for academic excellence and a supportive professional environment.

The school is located less than 10 minutes walk from Upney tube and 15 minutes from Barking mainline station.

Barking Abbey celebrates its diversity, and we positively welcome applications from all sections of the community. If you are interested in making a difference in young people's lives whatever your background or history please apply.

In return we offer:

- A supportive and encouraging staff team
- The opportunity to access a wide range of CPD opportunities within and beyond school
- A school which understands the importance of staff well-being and workload management
- A positive ethos with excellent behaviour reinforced by highly visible SLT and centralised behaviour systems

We are proud that Ofsted recently judged the school to be Outstanding in all areas. The report states; "This is a large and diverse school where difference is valued. Pupils, and students in the sixth form, are supportive

and respectful of each other. Pupils' conduct is exemplary, both inside lessons and around the school. Leaders have established simple and clear rules that everyone understands. Pupils are focused, engaged and participate well in lessons. Staff feel that their workload and well-being has been carefully considered by leaders. They appreciate their open-door policy". (Ofsted, February 2024)

Please click here to find out more information about what it is like to work at Barking Abbey:

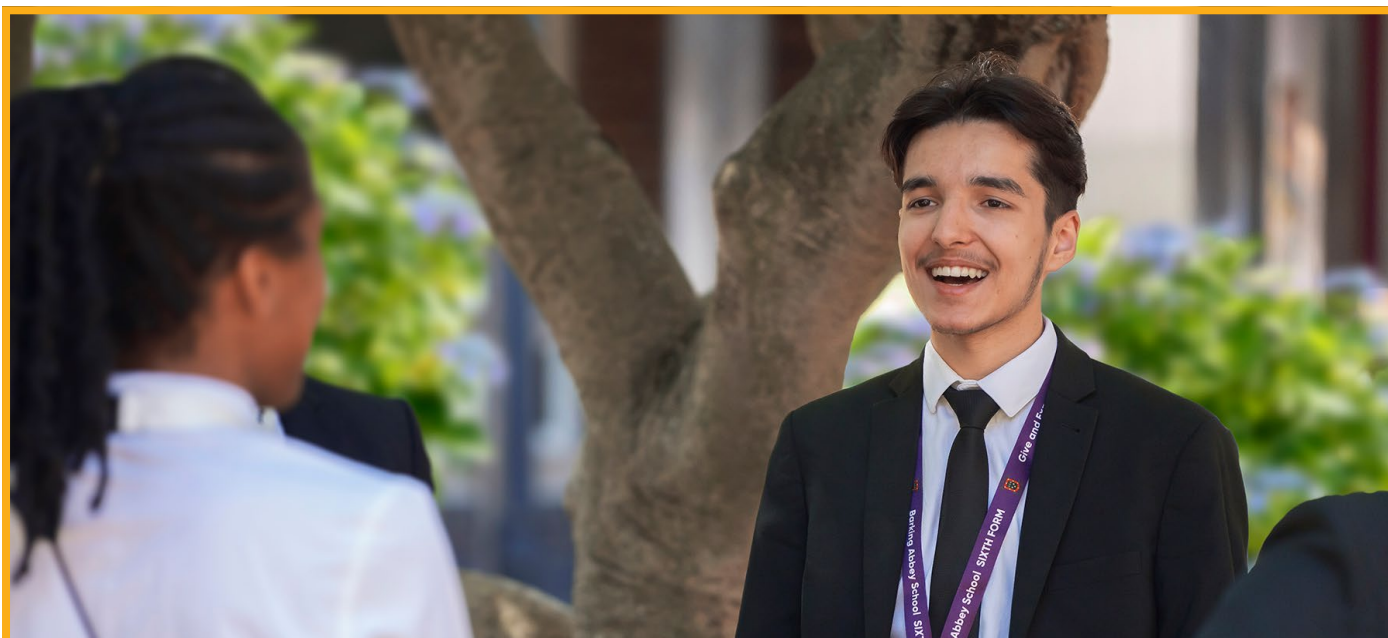
<https://www.barkingabbeyschool.co.uk/home/join-us/staff-vacancies/>

To find out more about how teachers can secure rented accommodation at a discounted rate of 20% please contact: [info@bdsip.co.uk](mailto:info@bdsip.co.uk)

Barking Abbey is committed to safeguarding and promoting the welfare of children and is an Equal Opportunities Employer.

This post is exempt from the Rehabilitation of Offenders Act 1974 and a comprehensive screening process, including Disclosure check, will be undertaken on all successful applicants.

Online searches may be conducted for all shortlisted candidates and will be conducted for all successful candidates as part of our due diligence checks.



# Job Description

**Job Title:** Learning Coach

**Salary:** Scale 5 (pt 12-15)

**Hours:** 35 hours a week

**Contract type:** Fixed Term

**Reporting to:** Director of SEN

## Purpose of the Role

The Learning Coach will be responsible for working and supporting individuals and small groups of students within the Additional Resourced Provisions, mainstream classes and supporting the pupils being integrated into the whole school environment. The postholder is expected to work using their own initiative within the remit of their role and duties and level of competence, but to obtain relevant support and guidance for serious and or contentious matters.

The following indicate some of the principal tasks and responsibilities:

## Teaching and Learning

- To provide support for individual pupils inside and outside the classroom to enable them to fully participate in the curriculum and other activities
- To provide differentiated resources for students
- Assist in supporting individual and small groups in order to access the curriculum, under the supervision of the subject teacher
- Help make appropriate resources to support the students and prepare work and activities in advance of the lesson e.g. making books, labels, signs, displays for learning and undertake practical tasks to maintain a good standard of classroom appearance
- Work in partnership with the subject teacher to get the best outcome for students across the school who have SEN
- Assist in the implementation of Pupil Profile and help monitor students' progress; Behaviour/Personal Care Plans and/or EHCPs

## Knowledge and Understanding

- To contribute to reports on the needs and provision of the students and use detailed knowledge and information to support students' learning
- Be familiar with age related expectations of students, the main teaching methods and assessment framework in the relevant subjects
- Know and show a range of strategies to establish a purposeful learning environment and to promote good behaviour
- Provide feedback to students in relation to progress, achievement and behaviour
- Record progress and achievement in lessons/activities, providing evidence of range and level of progress and attainment
- Encourage and give confidence to enable student independence in learning
- Administer routine assessment tests, provide approved examination/test support, including undertaking invigilation, to accommodate student needs for exam access arrangements



## Professional Values and Practice

- Have high expectations of all students; respect their social, cultural, linguistic, religious and ethnic backgrounds and are committed to raising their educational achievement
- To establish productive and supportive relationships with individual students, acting as a role model and setting high standards for work and behaviour
- Promote and support all areas of SEN and the students across the school
- Support the extra-curricular activities of the department
- Support students' social, emotional and mental health to safeguard their wellbeing
- Liaise sensitively and effectively with parents and carers and external agencies with regards to their role in students' educational and life skills progress, ensuring confidentiality is respected
- Organise and manage appropriate learning environment and resources in conjunction with the teacher where appropriate inside or outside of the classroom
- Be involved in organising events and creation of visual displays
- Provide case studies, pen portraits and reports for students to evidence impact of the support you have provided
- Attend meetings, briefings and CPD as required to secure effective team working relationships and the development of skills
- Undertake training to assist students' meeting their medical and/or care plan agreements, to provide assistance with personal care, where appropriate, and to enable the students to have full access on school trips/visits
- To comply with the school's Child Safeguarding Procedures, including regular liaison with the school's Designated Child Safeguarding Person over any safeguarding issues or concerns

The above mentioned duties are neither exclusive nor exhaustive and the post holder may be called upon to carry out such other appropriate duties as may be required by the Head Teacher within the grading level of the post and the competence of the post holder.

The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.



## Person Specification

	Criteria	Essential	Desirable	Assessment Method		
				A – Application I – Interview T – Task		
				A	I	T
<b>Qualifications and Experience</b>	GCSE Maths and English to Grade C or equivalent	✓		✓	✓	✓
	Experience of working with children who have a wide variety of special educational needs	✓		✓		
	Experience of working with children who have an Education, Health, and Care Plan		✓	✓	✓	✓
	Knowledge of a range of ICT programmes		✓	✓		✓
	Willingness to obtain or enhance qualifications and training for development in the post		✓	✓	✓	✓
	Experience of working with external professionals and following programs set by them e.g. speech therapist, Educational Psychologist etc		✓	✓	✓	✓
	Experience of supporting students with SEND to progress in all aspects of the curriculum	✓		✓	✓	✓
<b>Knowledge and Skills</b>	Knowledge of a variety of special educational needs e.g., Autism, ADHD etc.		✓	✓	✓	✓
	Knowledge of how to support students in literacy and numeracy	✓		✓	✓	✓
	Knowledge of how students learn and how to motivate them	✓		✓	✓	✓
	Knowledge and ability to write reports and set targets		✓	✓		✓
	Encourage good social skills		✓	✓	✓	
	Be able to provide strategies to extend student’s thinking skills as well as developing their learning	✓		✓	✓	✓
	Model acceptable behaviour: to understand reasons for inappropriate behaviour and to follow school policy to support students	✓		✓	✓	✓
	To have excellent presentation and interpersonal skills	✓		✓	✓	
<b>Personal Qualities</b>	Have a good attendance and punctuality record		✓	✓	✓	
	Be flexible, adaptable, and sensitive to the needs of the student	✓		✓	✓	✓
	Excellent communication and listening skills	✓		✓	✓	✓
	A calm approach and a patient manner	✓		✓	✓	
	Works well as part of a team	✓		✓	✓	
	Enthusiastic					
	Ability to prioritise and manage own workload to meet appropriate deadlines	✓		✓	✓	✓
	Ability to work flexibly and outside of normal school hours		✓	✓		
	Current driving licence and car for travel between both campus’		✓	✓		
	Ability to respond appropriately to challenging behaviour and de-escalate behaviours for positive outcomes	✓		✓	✓	

## Our Ethos and Values

# **B**RAVERY **E**XCELLENCE **S**ELF-DISCIPLINE **T**EAM-BA

The Barking Abbey way is to give and expect the **BEST**.

We asked pupils to select three words that describe Barking Abbey to them. The most popular responses became the core values of our school.

**BELONG**  
BARKING

**ASPIRE**  
ABBNEY

**SUCCEED**  
SCHOOL

Our vision is to provide a happy, caring and stimulating environment where all students will recognise and be given opportunities to maximise their potential – academically, spiritually and socially - and ensure that they are well equipped to meet the challenges of education, work and life.

Barking Abbey aspires to:

- Develop confident, articulate, assertive young people.
- Foster well-rounded, empowered, resilient, independent young people.
- Nurture young people who will go out and change the world for the better.
- Enhance opportunities through creating an inspirational learning environment where all students aspire to achieve their potential - ensuring that no student is left behind.
- Raise aspirations – giving students the necessary tools to explore and be who they want to be.
- Encourage individuals to be adaptable, aspirational and unafraid to question and evaluate.
- Engender a sense of belonging, and of pride in the school, themselves and their wider community.

Barking Abbey is a heavily over-subscribed split site secondary school in the London Borough of Barking and Dagenham, and has a well-deserved reputation for its friendly and supportive atmosphere and its excellent academic achievements. With a large KS5 provision and an Additional Resourced Provision (ARP) on both of our campuses, the school provides a varied role for the right individual.





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 Sandringham Road  
 Barking  
 Essex  
 IG11 9AG

Longbridge Campus  
 Longbridge Road  
 Barking  
 Essex  
 IG11 8UF

[www.barkingabbeysschool.co.uk](http://www.barkingabbeysschool.co.uk)

